



Date: March 16, 2022  
Current Meeting: March 17, 2022  
Board Meeting: March 24, 2022

**BOARD MEMORANDUM**

**TO:** Indianapolis Public Transportation Corporation (IPTC) Board of Directors  
**THROUGH:** President/CEO Inez P. Evans  
**FROM:** Director of Life Safety and Security Mark A Emmons  
**SUBJECT:** Consideration and approval of Mobility Solutions and Customer Care Center security services with Sangar Cargo Security, Inc.

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**ACTION ITEM A – 8**

**RECOMMENDATION:**

In a manner consistent with IPTC procurement and contract award standards, we request that the Board authorize the President/CEO to enter into a contract with Sangar Cargo Security, Inc. for security services for the IndyGo Mobility Solutions and Customer Care Center at 2425 W. Michigan Street.

**BACKGROUND:**

IPTC acquired this location to be used for Mobility Solutions and the Customer Call Center. This will be the first time security will be used at this location.

**DISCUSSION:**

Due to the location and hours that this facility will be used, IPTC needs to provide security services at this location from dusk to dawn. Late in 2021, IPTC Security staff started reaching out to different security firms to see if they would be interested in providing security at the 2425 W. Michigan Street location. The staff reached out to five different firms and received responses from four companies. After receiving the responses, the security team developed a Scope of Work (SOW) for the services required at the 2425 W. Michigan Street location and asked the four companies to deliver a quote from that SOW.

Of the four companies, all four responded with quotes for service. Staff is requesting the following:

- To supply 3,040 hours of security service time starting May 01, 2022. The service would run from May 01, 2022 to February 28, 2023.

This would be for an amount not to exceed \$78,493.

**ALTERNATIVES:**

The Board of Directors could choose not to approve this contract. If this alternative is selected, the implications of this decision are as follows:

- No IPTC supplied armed security at the 2425 W. Michigan Street location.
- Contractor provided security will continue at a higher billable hour rate.

**FISCAL IMPACT:**

This project is funded from the Operating Budget out of the Security Department. The amount that was budgeted for 2022 was \$85,540.

**DBE/XBE DECLARATION:**

This contract will be funded locally, and therefore, it requires "XBE" participation goals. Sangar Cargo Security, Inc. is not a registered XBE and did not commit any XBE participation for this contract.

**STANDING COMMITTEE DISCUSSION/RECOMMENDATION:**

This action will be reviewed by the Service Committee on March 17, 2022.